



State of Louisiana
Office of Alcohol and Tobacco Control
8585 Archives Ave., Suite 220
P.O. Box 66404 Baton Rouge, LA 70896-6404
Telephone (225) 925-4041 · Fax (225) 925-3975

For Office Use Only
Permit #:
Seq. #:

Application for Retail Alcoholic Beverage Permit

Page 1 of 2

Please mark the space adjacent to the class of permit you desire and the type of alcoholic beverage you intend to sell.											
<p style="text-align: center;">Class of permit</p> <p><input type="checkbox"/> Class A – General (No one under the age of 18 admitted)</p> <p><input type="checkbox"/> Class A – Restaurant (Bona fide restaurant with “R” permit) (Must complete “R” application)</p> <p><input type="checkbox"/> Class B – Package only</p> <p><input type="checkbox"/> Class C – Package</p>	<p style="text-align: center;">Type of alcoholic beverage</p> <p><input type="checkbox"/> Beer</p> <p><input type="checkbox"/> Liquor</p> <p><input type="checkbox"/> Light wine (Not needed if liquor checked) (Must have “R” permit)</p>										
<p>1. Type of ownership: <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC</p> <p style="text-align: center;">(Requires written agreement) (Requires certificate) (Requires certificate)</p>											
2. Owner name of business (individual, partnership, corporation, LLC):	3. Trade Name of Business:										
4. Location address (street/city/state/ZIP)	5. Telephone										
6. Official mailing address (P.O. Box/street/city/state/ZIP)		7. Location parish									
<p>8. Is this applicant the owner of the premises to be occupied? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, applicant must provide a copy of the written lease to ATC Agent.</p> <p> Lessor's name and address: _____</p>											
9. What portion of building will business occupy?											
<p>10. If applicant is a partnership, corporation, or LLC, list the name, address, title, and percentage of ownership of each partner or stockholder. (Notice: A Schedule “A” must be completed and attached to this application for the manger, owner, each partner, officer, director, financial backer, and any stockholder owning more than 5 percent of the stock, if applicable.) (Attach additional sheet, if necessary, to list all parties.)</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name</th> <th style="width: 25%; text-align: center;">Title (Stockholder/director/officer)</th> <th style="width: 25%; text-align: center;">% of stock owned</th> </tr> </thead> <tbody> <tr> <td style="height: 30px;"> </td> <td> </td> <td> </td> </tr> <tr> <td style="height: 30px;"> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Name	Title (Stockholder/director/officer)	% of stock owned						
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<p>11. Is this business to be conducted wholly or partly by one or more managers other than those listed in Number 10? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list names and furnish Schedule A for each person.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 33%; text-align: center;">11a.</th> <th style="width: 33%; text-align: center;">11b.</th> <th style="width: 33%; text-align: center;">11c.</th> </tr> </thead> <tbody> <tr> <td style="height: 30px;"> </td> <td> </td> <td> </td> </tr> </tbody> </table>			11a.	11b.	11c.						
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12. Has applicant applied for a local permit? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, date applied.	13. Does applicant hold any interest in any establishment that hold an ATC permit? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enter permit number.										
<p>14. Has this location had a beer/liquor permit in the last 6 months? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide the previous owner's name.</p> <p> Owner name: _____ Trade name: _____</p>											
15. I have read Number 20 on the back of this page and have determined that my permit will expire in the month of _____.											
Beer	Liquor/Light Wine										
16. Date sale of beer will start at this address	17. Date sale of liquor will start at this address										
18. Is business located inside limits of an incorporated city? <input type="checkbox"/> Yes <input type="checkbox"/> No	19. Is business located inside limits of an incorporated city? <input type="checkbox"/> Yes <input type="checkbox"/> No										

Please complete reminder of form on reverse (page 2)

20. Circle and initial parish and corresponding permit expiration date. Write month of expiration on Number 15.

January expiration Ascension East Baton Rouge	April expiration Plaquemines St. Bernard St. Charles St. James St. John	Iberville Pointe Coupee Rapides St. Landry West Baton Rouge	September expiration Bienville Bossier Caddo Claiborne DeSoto Lincoln Red River Sabine Webster	Lafayette St. Martin November expiration Assumption Lafourche St. Mary Terrebonne	Grant Jackson LaSalle Madison Morehouse Natchitoches Ouachita Richland Tensas Union West Carroll Winn
February expiration Jefferson	May expiration Orleans	August expiration East Feliciana Livingston St. Helena St. Tammany Tangipahoa Washington West Feliciana	October expiration Acadia Iberia	December expiration Caldwell Catahoula Concordia East Carroll Franklin	
March expiration Allen Beauregard Calcasieu Cameron Jefferson Davis Vermilion Vernon	June expiration None				

On premises consumption	Package only
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	Beer fee		Beer fee
Class A General (no one under 18 admitted)	\$70	Class B or C	\$70
Class A Restaurant (bona fide restaurant with "R" permit) (Must complete "R" application.)	\$70		

	Liquor fee		Liquor fee
Class A General (inside city limits)	\$200	Class B or C (inside city limits)	\$100
Class A General (outside city limits)	\$100	Class B or C (outside city limits)	\$50
Class A Restaurant	\$200		

	Light wine fee	Responsible vendor fee (\$50) is required for all permits.
Light wine (Must have "R" permit) (not required if obtaining a liquor permit)	\$30	
Restaurant		
Temporary ("R" permit)	\$10	
Regular ("R" permit)	\$25	

Beer fee \$ _____	Responsible vendor fee \$ _____	Liquor or light wine fee \$ _____
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Notice: Once this form and fees have been accepted by this office, **no refunds will be made.** Payment of fees must be made in the form of a **money order, cashier's check, or certified check.** Mail forms and proper fees to this office at the address listed on the top of front page (page 1). Make payment to Office of Alcohol and Tobacco Control. **Do not send cash.**

This affidavit must be signed by the owner, if individual ownership; partner, if partnership; or authorized official, if corporation or LLC. Misstatement or suppression of material facts in this application is grounds for denial of this permit. Conviction of filing false public records, a violation of Louisiana Revised Statute 14:133, may result in imprisonment for not more than five years with or without hard labor and fines of not more than \$5,000 (five thousand dollars), or both.

Affidavit

I swear that I have read each of the questions in this application and that the answers I have given are true and correct to the best of my knowledge; that I meet the qualifications and conditions of R.S. 26:80 and 280; that I have complied with the notice requirements contained in R.S. 26:77 and 277; and that I have no interest in any business that holds a wholesaler's license issued by the Office of Alcohol and Tobacco Control.

Signature: _____ Title: _____

Print/Type your name: _____

Sworn to and subscribed before me this _____ day of _____, 20____

in the parish of _____ State of _____

Notary Public's Signature: _____ Print Name of Notary Public: _____